

MailRoom ToolKit Office

Address correction and postal presorting for Microsoft® Office applications

Organizations that use Microsoft Office products to store and manage address data can now improve their address quality at the source, and produce volume mailings for direct mail, billing statements and more in a familiar environment. MailRoom ToolKit Office delivers address correction and postal presorting functionality designed specifically for Microsoft Office applications like Access, Excel and Word.



Features

The integrated MailRoom ToolKit Office toolbar provides instant access to easy-to-use wizards for address correction, USPS approved postal presorting and change-of-address processing.

CASS Certified™ for Address Correction

Ensure the integrity of your contact database. Validate addresses at point-of-entry or correct an entire database. Standardize and correct spelling, verify deliverability and add missing postal data including nine-digit ZIP® codes, eLOTTM and carrier route numbers.

PAVE™ Certified Postal Presorting

Get the best possible postage rates on volume mailings. Sort addresses and generate all necessary documentation with the easy-to-use Mailsort wizard. Available presorts include First-Class Mail®, Standard Mail®, Periodicals and many optional advanced presorts, such as Package Services.

Optional Real-Time Move Update Service

Maintain contact with your clients and prospects — even when they move. Update the addresses of people and businesses in your database with our built-in 48-month NCOALink® service. Pre-purchase Move Update credits to process change-of-address updates at any time, day or night in real-time* via the Internet.

Graphical Mail Piece Designer

Fearlessly design barcoded labels, envelopes and postcards ready to print to your high-speed address printer. Custom drivers ensure accurate placement of address elements, graphics and variable text messages within the capabilities of your printer.

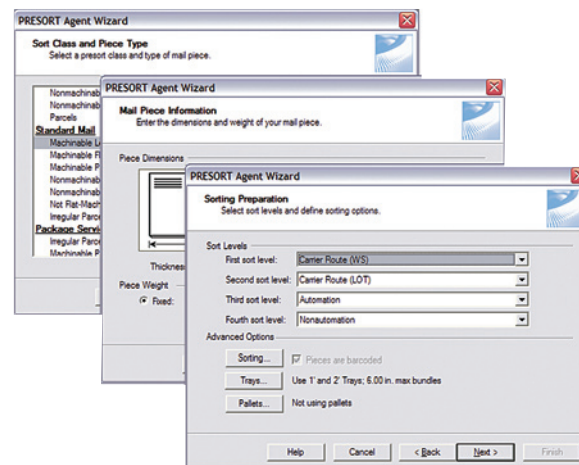
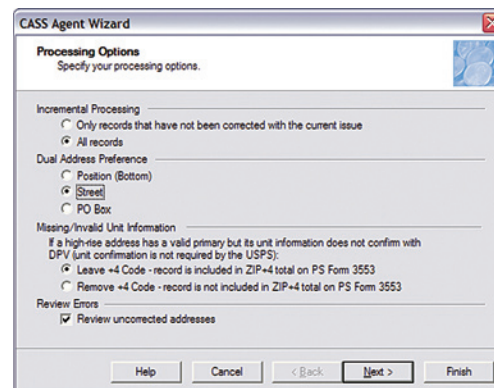
Custom Printer Drivers

Eliminate the need to manually program high-speed printers. Model specific support for most popular direct impression printers simplifies setup and printing. Control printer specific capabilities including DPI, belt speed, page size and more.

Additional Features Available

Extend the capabilities of MailRoom ToolKit Office as your business needs grow. Add data enhancement options and advanced presorts to meet the most demanding requirements. Options include other sorts such as Package Services, Palletization, and more.

Wizards



Easy-to-use wizards guide users through operations, such as address correction and postal presorting

*Satori Software receives weekly NCOALink updates.

Simply Powerful Address Management Tools

Address Quality

Ensuring Deliverability

From direct marketing, to order fulfillment and billing, accurate addresses lead to better results. The negative consequences of incorrect addresses go beyond delayed mail. Wasted materials, lost opportunities and reduced customer satisfaction plague organizations with poor address quality. Address quality affects the lifeblood of every organization.

Improving address quality with MailRoom ToolKit Office protects your investment in lead generation and customer retention programs, ensures the deliverability of your mail, makes your communications more effective and eliminates considerable waste. In short, it saves your organization money.

- Eliminate postage, materials and time wasted on undeliverable mail — instantly increase ROI on direct mail
- Pay fewer address change fees — shippers can save up to \$10 per package
- Deliver packages and mail more quickly — the first time

MailRoom ToolKit Office Delivers Address Quality

An integrated address quality solution delivers the most efficient and long-lasting increase in the overall quality of your organization's addresses. Use MailRoom ToolKit Office to improve address quality at each pivotal stage:

- Validate addresses before they are entered into your database
- Correct addresses already in your database
- Update addresses in your database as people and businesses move

International Datasets

Organizations that collect and maintain international addresses may also be able to use MailRoom ToolKit Office to verify addresses and sort for postal discounts. MailRoom ToolKit Office products provide unique wizards for each supported international dataset which use appropriate local terminology, e.g., ZIP Code™ or Postcode, state or province, etc.

Satori Software supports each international dataset to the same high standard. We license international datasets directly from each country's national postal authorities. This ensures that all MailRoom ToolKit Office processes, from address correction to postal sorting, conform to the appropriate standard for that particular country. Satori representatives work with each country's postal authority to deliver accurate results. Where available, our address management processes are regularly certified by the appropriate authority.

Current Supported International Datasets

United States
Australia
Canada
United Kingdom